



POLICY DEVELOPMENT Policy

Approved by the School Board 20 February 2020

- Rationale:** There is a need for clarity and consistency in the policy environment of Cambridge Middle School. It is essential that there also be clarity around roles and responsibilities in the implementation of school policy.
- Principles:**
- (a) This policy is in accord with the Ministry of Education Policy Framework and underpinned by Cambridge Middle School core values.
 - (b) Where appropriate, policy is developed in consultation with stakeholders.
 - (c) Cambridge Middle School will only develop policies that are necessary for the implementation of its Charter and remain mindful of the broader policy environment in which the school exists.
- Policy Statement:** All Cambridge Middle School policies will be formulated according to the same process and articulated in the same format.
- Key Responsibilities:** Policy is approved by the Cambridge Middle School Board and implemented by the Principal and the School's Leadership Team.
- Review:** Policy will normally be reviewed in a three (3) year cycle, however consideration will be given every 2 years to determine if a particular policy requires review earlier or if required by legislation or direction from the Ministry.
- Related Information:** The format for Cambridge Middle School policy is as follows:
- (a) Name of policy
 - (b) Approval date of the policy (Effective date)
 - (c) Rationale for the policy
 - (d) Principles underpinning the policy
 - (e) Policy Statement
 - (f) Key Responsibilities
 - (g) Review date of the policy
 - (h) Footer with policy name, endorsement date and page number