

Online Enrolment & BYOD

Terms & Conditions

By submitting an online enrolment form for your child, you agree to the following:

PRIVACY APPROVAL *The school will use any information collected about you, your child or other members of your family for enrolment, educational, data-gathering and analysis, and health purposes, and to ensure compliance with relevant laws (the Purpose). Any information held by the school that relates to you or your child may be viewed on request at the school. The information collected may be disclosed to education, health and welfare authorities (including, by way of example, the Ministry of Education (MOE) and the Ministry of Social Development (MSD)) for the Purpose. The school will ensure that information is gathered and used in accordance with the principles of the Privacy Act and the Health Information Privacy Code.*

- *You agree to the collection and use of information and images in the manner described in this statement.*

PARENT/CAREGIVER APPROVAL

I agree:

- *That I have completed the Medical Details section of the Cambridge Middle School Online Enrolment form;*
- *to abide by the school's rules and policies;*
- *that my child's work and image may be used in accordance with the school's online publishing policy/procedures;*
- *that I have read, understood and agree to the Privacy Approval;*
- *that I have read, understood and agree to the Online Safety Consent and the provisions of the Use Agreement;*
- *that all information I have provided in the Online Enrolment Form is true and correct;*
- *that the school may forward my child's name and address to potential immediate, middle and secondary schools;*

Gmail and Google Apps for Education (GAFE Suite) Approval

Students will have full access to the full Google Apps for Education Suite (GAFE) while at Cambridge Middle School. Students will use the tools provided to enhance and support their learning in a variety of ways. For the student to have full access to GAFE the school will need to activate a school Gmail account for the student. This email account will be monitored by the class teacher through Family Zone. Although the email account will be monitored by the class teacher, any parent/caregiver who would also like access to the email address and password can request it from the school so that you are able see what your child is using it for.

In the unlikely event that a student uses their email account inappropriately or otherwise breaches the online safety rules or Use Agreement; their email account will be suspended for a period of time. If the student leaves Cambridge Middle School, then their email account will be closed.

I have read, understood and agree to the following:

- *I agree that my child will require a school Gmail account;*
- *I have understood the information relating to GAFE and the rules that apply to my child's use of that account and*
- *I consent to the opening of that account and approve the monitoring of and access to it by the school.*

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Bring Your Own Device (BYOD) Agreement

I want my child to bring their own digital device to school for use in the classroom.

I understand that:

- All devices brought to school are my child's responsibility and the insurance for the device is my responsibility.
- The school holds no responsibility for any loss or damage which may occur. This includes both software (virus, malware etc) as well as hardware.
- That teachers will provide a locked cupboard in which my child may place their device when not in use.
- Children should bring devices to school each fully charged.
- Devices brought to school are for the use of my child only. My child will share his/her/their screen with others during collaborative work, however my child is in charge of his/her/their own device.
- Children will use cloud-based applications such as Google Drive for file management and are allowed to access this at home with parent permission.
- Rules governing the use of any school-owned digital device will apply to student-owned devices while they are at school. This includes adherence to the Copyright Act and the school Online Safety Use Agreement.
- I understand that the device will be subject to internet filtering while connected to the school wireless network. This includes the installation of a security certificate to allowing filtering of secure sites.